

NORTH DAKOTA RECREATION AND PARK ASSOCIATION

HALL OF FAME BY-LAWS

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ARTICLE I. INTRODUCTION.

- A. The North Dakota Recreation and Park Association (NDRPA) will principally honor individuals who have made outstanding contributions to the parks & recreation field in North Dakota, based on a reputable performance attested to a personal record of accomplishment.

Such record shall be documented in the application form and any data that accompanies the application form and is deemed of pertinent value and information.

ARTICLE II. HALL OF FAME COUNCIL.

- A. The Hall of Fame Council shall be under the jurisdiction of NDRPA.
- B. The Hall of Fame Council shall consist of the NDRPA Board of Directors, who shall also elect two at-large Council members.
- C. The NDRPA Past-President shall serve as Chairperson and will appoint a secretary.
- D. A majority of the Council constitutes a quorum at meetings.
- E. Parliamentary procedure shall be governed by Roberts Rules of Order.
- F. Meetings shall be called by the order of the presiding officer.

ARTICLE III. QUALIFICATIONS.

- A. All NDRPA Hall of Fame nominees must be nominated/sponsored by a NDRPA member.
- B. Candidates are eligible if they satisfy at least two of the following three criteria:
- (1) Fifty (50) years old.
 - (2) Twenty (20) years of parks & recreation service in North Dakota.
 - (3) Retirement.
- C. The application form shall include the following:
- Personal information on the candidate.
 - NDRPA contributions.
 - Education history.
 - Employment history.
 - Professional organizations, career-related activities, and civic activities.
 - Honors and awards.
 - Achievements in the parks & recreation field.
 - Statements, if possible, from the candidate.
 - Date & signature of the nominator.

- D. The candidate's nomination shall be judged on the following criteria:
- A successful record of accomplishment in the parks & recreation field in North Dakota.
 - Active participation in the North Dakota Recreation and Park Association shall be a high consideration.

ARTICLE IV. PROCESS OF ELECTION.

- A. No more than three (3) candidates shall be elected to the North Dakota Recreation and Park Association Hall of Fame in the first year and no more than two (2) in any succeeding year.
- B. Nominations for the NDRPA Hall of Fame shall be received prior to the summer quarterly meeting.
- C. The sponsor of a prospective candidate for the NDRPA Hall of Fame shall explore every reasonable possibility to submit a comprehensive and valid documentation of the nominee's record of performance and personal accomplishment.
- D. A candidate's questionnaire that is deemed lacking in information that may be available, or that is deficient in proper credentials concerning the candidate so proposed, shall be returned to the sponsor for future completion.
- E. A nominee, receiving one or more votes in a current election, shall be retained in nomination for the immediate subsequent election. Nomination forms can be updated.
- F. Voting Procedure:
- (1) All discussion about candidates will be done prior to the voting.
 - (2) All voting shall be by secret ballot.
 - (3) All Hall of Fame Council members must be present to vote.
 - (4) Each Council Member shall be entitled to cast votes for the same number of candidates as there are positions available for election. (Refer to Article IV, A.)
 - (5) Three votes are required to elect a candidate to the North Dakota Recreation and Park Association Hall of Fame.
 - (6) The number of ballots will be determined by how the votes are cast and the number of candidates being elected.
 - (7) In the case of a tie for the final position, both candidates will be elected.
- G. Hall of Fame recipients shall be announced and recognized at the NDRPA Annual Awards Banquet. The recipient will receive a plaque and another plaque will be displayed at the North Dakota Hall of Fame in Jamestown.

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