



## **Annual Business Meeting Minutes September 22, 2011 • Bismarck, ND**

**Members Present:** Dave Leker, president; Brandy Chaffee, president elect; Ron Merritt, legislative chair; Tyler Jacobson, past president; Wayne Beyer, secretary/treasurer; Arik Spencer, professional development chair; Darin Krueger, awards chair; RaNae, conference chair; Tammy Fogle, communications chair; Jessica Riepl; John Staley; Terry Wallace; Roger Gress; Steven Neu; Randy Bina; Kevin Klipfel; Sam Larson-Frobig; Carolyn Boutain; Kim Wangler; Katie Ettish; Lance Belisle; Vic Pellerano; Greg Haberman; Tom Schock; Barry Hanson; Dave Bietz; Rick Ziegelmann; Steve Kell; George Hellyer; Don Lovcik; Jeff Lancaster; Brent Vigness; Mike Wald; Paula Redmann; Greg Smith; Dennis Nybo; Reid Katzung; Dustin Fleck; Roger Erhardt; Scott Mack; Ryan Nelson; James Kramer; Matt Mack; Xavier Dukart; Jeremy Ludlum; Jake Solberg; Dave Frueh; Mike Amundson; Larry Grondahl; Zack Nelson; Aaron Carter; Mike Zerr; Cole Higlin; Amy Pederson; Allison Bakke; Cindy Gums; Lindsey Peterson; Naomi Erdahl; Bryce Bachman; Kara Haff; and Dana Schaar, executive director.

The meeting was called to order at 12:15 p.m.

The minutes from the June 21, 2011, meeting were approved as presented (Krueger, Spencer MSC).

Beyer reviewed the financial statements. NDRPA has \$66,096.35 cash on hand. The financials were approved as presented (Beyer, Jacobson MSC).

### **Board, Committee and Staff Reports**

#### **President's Report**

Leker provided a written report, highlighting the economic contribution study currently underway, the importance of legislative advocacy, and the possibility of a partnership with Sanford Health for a concussion management program for park districts. He thanked Bismarck Parks and Recreation District for hosting the joint conference with the South Dakota Parks and Recreation Association.

#### **Executive Director's Report**

Schaar provided a written report on activities since the June quarterly meeting. She reminded everyone the next *FOCUS* deadline is Oct. 1, 2011.

#### **Communications Report**

Fogle provided a written report. She reported NDRPA is now using its new logo, which is available on several kinds of shirts. Order forms are available on the website, and the shirts will be available at the January quarterly meeting. The new NDRPA video is complete and posted on the Fargo Park District's YouTube account – a link will be placed on the NDRPA website as well.

#### **Legislative Report**

Merritt provided a written report. He reported NDRPA is tracking interim studies and thanked everyone for their assistance in contacting legislators during the past legislative session. He emphasized this effort will need to continue during the interim.

#### **Professional Development Report**

Spencer provided a written report. He encouraged members to suggest training topics to the committee.

#### **Awards Chair**

Krueger provided a written report.

### **Student Representative Report**

Bjur provided a written report.

### **Conference Report**

Jochim submitted a written report. She encouraged everyone to complete the online conference evaluation that will be distributed next Monday.

### **Audit Report**

Ternes presented the written audit report and stated there were no concerns with the financials and it was a clean audit.

### **Conference Selection**

Schroeder submitted a written report on the selection process and results: the NDRPA state conference is awarded to Valley City for Sept. 10-12, 2013, and to Minot for Sept. 15-19, 2014.

### **Hall of Fame Report**

Beyer congratulated Randy Bina on his induction into the Hall of Fame.

### **Scholarship Report**

Nybo reported there were two scholarship winners this year. However, more applications are desired, so the submission deadline will be earlier next year.

### **Old Business**

#### **Economic Contribution Study**

Nancy Hodur and Dean Bangsund from North Dakota State University provided a presentation on the status of the study.

#### **Bylaws Changes**

Jacobson recommended bylaws changes related to the Midwest Network designation, membership categories, executive director title, and awards categories. The changes, as published in *FOCUS*, were approved as presented (Jacobson, Chaffee MSC).

#### **Clearwater Legislative Contract**

Merritt reported the recommended 2011-2013 contract between NDRPA and Clearwater Communications for legislative support services includes a fee increase of \$1,500 annually to adequately cover the hours necessary to provide support during the legislative session and interim. The contract was approved as presented (Merritt, Ternes MSC).

#### **2011-12 Work Plan**

Chaffee reviewed the 2011-12 work plan, which was approved as presented (Chaffee, Nybo MSC).

#### **2011-12 Budget**

Beyer reviewed the 2011-12 budget, which includes a deficit due to the economic contribution study. It was approved as presented (Beyer, Klipfel MSC).

#### **Board Election**

Jacobson thanked the Nominations Committee for its work. The following slate of candidates was elected as presented: Wayne Beyer, president elect; Arik Spencer, secretary/treasurer; Ron Merritt, legislative chair; Tammy Fogle, communications chair; RaNae Jochim, professional development chair; and Greg Smith, membership chair (Jacobson, Ludlum MSC).

#### **2011-12 Quarterly Meetings**

Chaffee reviewed the quarterly meeting schedule for 2011-12, with the winter meeting to be held in January in Devils Lake, the spring meeting in May in conjunction with the Midwest conference in Grand Forks, the summer meeting in July at a location to be determined, and the fall annual meeting in September in Wahpeton. Krueger volunteered to host the summer meeting in Williston. Chaffee encouraged all members to attend quarterly meetings.

#### **2011-12 Committees**

Chaffee said there is room for additional members on committees if anyone is interested.

#### **Other**

Chaffee thanked Leker for his service as president.

Klipfel brought up the issue of increased fees being charged by Red Cross for CPR and lifeguard training. He suggested NDRPA should get involved in this discussion at the state level and asked that this issue be considered at the next quarterly meeting.

#### **Adjourn**

The meeting adjourned at 1:07 p.m.